March 15, 2002

To: Supervisor Zev Yaroslavsky, Chairman
           Supervisor Gloria Molina
           Supervisor Yvonne Brathwaite Burke
           Supervisor Don Knabe
           Michael D. Antonovich

From: David E. Janssen
           Chief Administrative Officer

DEPARTMENT OF HEALTH SERVICES (AGENDA OF MARCH 19, 2002):

-   **INTRA-AORTIC BALLOON PUMP AND CLINICAL PERFUSION TECHNICIAN SERVICE AGREEMENTS FOR HARBOR-UCLA AND MARTIN LUTHER KING, JR./DREW MEDICAL CENTERS (ITEM NO. 28)**

-   **AGREEMENT FOR SHUTTLE BUS TRANSPORTATION SERVICES AT LOS ANGELES COUNTY-UNIVERSITY OF SOUTHERN CALIFORNIA MEDICAL CENTER (ITEM NO. 30)**

-   **HIV/AIDS DATA MANAGEMENT, TRAINING, SYSTEMS LICENSE, AND MAINTENANCE SERVICES AMENDMENT (ITEM NO. 32)**

-   **31 HIV/AIDS RELATED SERVICES AMENDMENT (ITEM NO. 33)**

-   **APPROVAL OF AMENDMENT NO. 3 TO THE MAGNETIC RESONANCE IMAGING SERVICES AGREEMENT WITH INSIGHT HEALTH CORPORATION AT RANCHO LOS AMIGOS NATIONAL REHABILITATION CENTER (ITEM NO. 35)**

-   **L.A. CARE HEALTH PLAN AGREEMENT AMENDMENT NO. 6 AND THE COMMUNITY HEALTH PLAN'S SERVICE AGREEMENTS (ITEM NO. 37)**

Current County policy and procedure require the timely submission of contracts for Board approval.

The agreement/amendments mentioned above, which the Department of Health Services filed for consideration on the March 19, 2002 agenda, do not meet the three-week filing requirement under the Board's policy.

contract submission.m

The Department of Health Services did not schedule the amendments for placement on the Board's agenda three weeks prior to the effective dates, as required, for the following reasons: protracted negotiations with the contractor, development of HIPAA and other confidentiality language for inclusion into the contract, and workload demands due to the large number of agreements and amendments scheduled to expire.

If you have any questions or need additional information, please call me or your staff may contact Sheila Shima of my staff at (213) 974-1160.

DEJ:DIL
ES:bjs

c: Executive Officer, Board of Supervisors
County Counsel
Director of Health Services

Contract submission.m